

Job Description

Clinical Nurse Educator

Title:	Clinical Nurse Educator
Location:	Various provincial locations in Papua New Guinea
Duration:	6-12 months
Mission:	Australian Doctors International (ADI) demonstrates its commitment to upholding the universal right to health care by working with local partners to provide and strengthen health services in rural and remote communities.
Scope:	The Clinical Nurse Educator works as part of a multidisciplinary team providing clinical and preventative educational healthcare services across remote health centers and aid posts. The patrols are conducted by boat or four-wheel drive and last up from four days up to two weeks staying in local guest houses, villages and health facilities. The primary focus for the Clinical Nurse Educator is to build the clinical capacity of rural health workers whilst on patrol and through in-depth training events. This role is also responsible for representation of ADI on the ground, including management of finances and financial controls; implementation and compliance of team and partners with ADI key development and health policies.
Reports to:	Program Manager
Type:	Paid position

Responsibilities:

Clinical Nurse Educator

- Undertake clinical training with local staff from rural health centers and aid posts while on patrol
- Support disease prevention / community education activities on patrol
- Attend/ conduct healthcare education committee meetings where relevant

- Work with local staff to increase knowledge and skills in medical processes and resources
- Work with the local staff, Program manager and local health service providers in organising in-service training events (logistical support, planning and reporting) – *making it happen*
- Deliver or facilitate delivery of in-service training to meet locally identified needs

Represent ADI on the ground

- Liaise with the Provincial Government and Provincial Health Authority
- Implement monitoring and evaluation, including data collection from in-service and submission of data into the monitoring and evaluation system
- Prepare and distribute reports as required by the ADI Program Manager
- Manage and control allocated program expenditure and financial acquittals for projects in liaison with ADI Finance Manager and Program Manager
- Ensure the efficient operation of ADI, including supervision of any partner seconded staff, ADI office space, residential accommodation and vehicles (as needed)

Position Criteria

Essential

- Appropriate tertiary qualifications in Clinical Education, Health Education and/or Nurse Education or Public Health
- Demonstrated successful experience in Clinical Education or related, preferably in rural and remote areas or in low-resource settings
- Demonstrated experience in adaptation of training programs in cross cultural context
- Excellent team and communication skills, including staff support and liaison
- Ability to work independently with limited resources in a challenging cross-cultural environment
- High degree of computer literacy with Microsoft Word, Excel and Outlook Express

Preferred

- Current resident of Australia
- Demonstrated competence in simple financial accounting and acquittals
- Demonstrated competence in project management, logistics and coordination
- Experience in monitoring and evaluation of data and preparing analytical reports
- Comfortable liaising with senior stakeholders/partners in country and representing ADI
- Cert IV in Training and Assessment

ADI's commitment to its duty of care is reflected in its Child Safeguarding Policy and Child Safeguarding Code of Conduct promoting the protection and safety of children. ADI's policy and code of conduct establishes internal measures to prevent and respond to child abuse and exploitation in its programs and operations across PNG.

ADI is an Equal Opportunity Employer.